Department of Examinations, Sri Lanka
General Certificate of Education (Ordinary Level) Examination – 2021(2022)

All applicants should submit applications for this examination via online.

Applications of private candidates for the above examination will be accepted from 20th December 2021 to 20th January 2022. Each private candidate is advised to fully read this notification and carefully understand before filling and submitting the application online. Special attention should be paid in accurately entering the selected **Town and Subjects** of the examination. Any later requests for amendments will not be considered.

2. Applications

2.1. After completing the application online, please keep a printed copy of the PDF file safely in possession if needed for later submission. It is not required to send the printed copy to the department.

Only the applicants who have obtained school leaving certificates are allowed to apply as private applicants. Applying as a private candidate by being a student in a school is entirely prohibited. Committing of such offense shall be subjected to invalidating of examination results and debarring from sitting any future examinations.

2.2. You cannot apply for this examination after 12.00 midnight on 20th January 2022. **The online facility will be closed after 12.00 midnight of the prescribed date.**

2.3. A candidate can submit only one application. Submission of more than one application will cause to reject all applications of the candidate and legal actions will be taken against such candidates. Any revelation of such fraud even after issuing results will cause to invalidation of the results of such candidates and legal actions will be taken.

3. Technical instructions to login to the system and to fill the application.

3.1. Following paths of the Department of Examinations, Sri Lanka can be used to fill the application.

- Visit the official website https://doenets.lk and click "Online Applications (School Exams)" under "Our Services" or,
- Use the official mobile app. "Exams SRI LANKA" of the department and click "Online Applications (School Exams)" or,
- Visit https://onlineexams.gov.lk/eic .

3.2. Enter your name, National Identity Card number and Telephone number for registration.

3.3. If you do not have a National Identity Card Number, you may use the National Identity Card Number of your mother/ father or guardian for registration.

3.4. When the National Identity Card Number is entered, you will receive a code number (OTP) via SMS and use the code number to log-in to the system.

3.5. Read the instructions therein and click “instruction” button for more details. Watch and read technical instructions, general instructions and the instruction video, then select “Next” button to initiate completing the application.

4. Payment of Examination fee and downloading the application

Examination fee can be made via post offices or bank cards (as credit/ debit payments)

4.1. If you pay via Post Office, you should select the link “Pay by Department of Posts” under “Payment Method”. **The Reference Number you receive therein should be submitted to the Post Office for paying examination fees and the receipt receives from the Post Office should be kept in your possession.**

The application can be downloaded by visiting the website through the link sent you along with the SMS when you made the payment successfully.

4.2. If you pay by bank credit/debit cards, you should select “pay by credit/ debit card” under “Payment method”.

No. of subjects	1	2	3	4	5	6-9
Examination Fee (Rs.)	100/-	150/-	200/-	250/-	300/-	350/-

5. The subjects and town you have selected are very important. If a sufficient number of applicants are not available to establish an examination center in a particular town, you will be directed to an examination center established in a nearest town.

6. Any inquiries with regard to the differences of the information of your application and admission card should be made from the School Examination Organization and Results Branch by visiting along with the admission card immediately after it received.

7.

Every private applicant should mention their permanent resident address and should not mention the name and address of the private or international school where the applicant is receiving education. Private telephone number also should be mentioned.

8. **Verification of identity**

It is compulsory to provide the National Identity Card or a valid Passport or a valid Driving License at the examination hall to prove identity of the candidate. The identity card should be provided at every question paper which the candidate appear at the examination.

9. Candidates with **special needs** should compulsorily fill the details requested under ‘Yes’ category of the icon “Are you a special needs candidate?”.

10. Special attention is drawn to;

10.1. Examination fees paid for this examination will not be refunded fully or partially or transferred to any other examination fee.

10.2.

No applicant is permitted under any circumstances to change examination center or medium or subjects after submitting applications. Therefore, it is advised to complete application accurately.

10.3. Applicants who applied following subjects under second category should appear for the practical test as well. Candidates who failed to comply with this requirement will not be issued results irrespective of their sitting for the written test.

(40) Music (Oriental)
(41) Music (Western)
(42) Music (Carnatic)
(44) Dancing (Indigenous)
(45) Dancing (Bharatha)
(50) Drama & Theatre (Sinhala)
(51) Drama & Theatre (Tamil)
(52) Drama & Theatre (English)

Please contact following numbers for any clarification.

Tel: 011-2784208/ 011-2784537
Fax: 011-2784422

Ref No. 6/4/OL/2021
School Examinations Organization and Results Branch
Department of Examinations, Sri Lanka
P.O. Box 1503, Colombo
20.12.2021

L.M.D. Dharmasena
Commissioner General of Examinations