



**INVITATION FOR BIDS (IFB)**  
**The Department of Examinations**  
**Procurement of Optical Character Reader (OCR) Ink Character Readers**  
**(ICR) With Solution for AS 400 Computer System**  
**Contract No: 4/5/6/1**

1. The Chairman Department Procurement Committee on behalf of the Commissioner General of Examinations, Department of Examinations now invites sealed bids for Procurement of Optical Character Reader (OCR) Ink Character Readers (ICR) with Solution for AS 400 computer System mentioned in the table below, from eligible and qualified bidders possessing a minimum laid down experience. Complete details are included in the bidding document. Expected delivery period is 10 weeks from the date of letter of acceptance. All bids must be accompanied by a bid security as indicated in the table below and should be an un conditional bank guarantee from a reputed commercial bank operating in Sri Lanka on the format attached to the bidding document.

Se. No.	Bid Name	Quantity	Amount of Bid Security (Rs)
01	Procurement of Optical Character Reader / ICR Character Reader with total Software Solution for AS/400 System. [4/5/6/1]	04	1% of Total Contract price without VAT

2. Bidding will be conducted following the National Competitive Bidding (NCB) Procedures
3. Interested eligible bidders may obtain further information from the Supplies Division, 03<sup>rd</sup> Floor, Department of Examinations (Telephone: **011-2785219** or **011-2784393**) and inspect the bidding documents free of charge from 09.00 am to 03.00 p.m. on working days until **16.01.2019**
4. A complete set of Bidding Documents in English language may be purchased by interested bidders from the Supplies Division upon submission of a written application with Business Registration Letter's Copy on or before 2.30 p.m. **17.01.2019** and upon payment of a non-refundable fee of **Rs. 5,000/=** for each document (The payment method will be cash).
5. Bids must be delivered to the Supplies Division, 03<sup>rd</sup> Floor, Department of Examinations, Pelawatta, Battaramulla on or before 17.01.2019 at 2.30 p.m. Late bids will be returned unopened. Bids will be opened in the presence of the bidders' representatives who choose to attend in person at the address given above after closing of bids.
6. Duly filled and sealed Bids marked "Procurement of Optical Character Reader (OCR) Ink Character Readers (ICR) with Solution for AS 400 computer System", Contract No: 4/5/6/1 on top left hand corner of the envelop should be submitted.
7. Pre-bid meeting will be held on 07.01.2019 at 10.30 am at "Supplies division, 3<sup>rd</sup> floor, Department of Examinations.
8. The Department Procurement committee reserves the right of rejecting any or all bids or cancelling the whole process of calling for bids, without assigning any reason what so ever the right of accepting any bid or portion of any bid.

The Commissioner General of Examinations,  
Department of Examinations,  
Pelawatta,  
Baththaramulla.  
27.12.2018