

DEPARTMENT OF EXAMINATIONS, SRI LANKA
General Certificate of Education (Ordinary Level) Examination-December 2019

Applications are called from 02.05.2019 to 24.05.2019 from all the school and private applicants who intend to appear for the above examination. The specimen application form given here is only for the private applicants. Every private applicant should read and understand this notice completely and then should fill in the application form. **A special consideration should be given to write the accurate number when mentioning the town number and the subject numbers in the application form.**

02. **Application forms for school applicants:**

The relevant application forms have been sent to be received by 02.05.2019 to the government schools and approved *pirivenas* in which the students have sat the G.C.E. (O/L) Examination earlier. If any school has not received the applications by now, such schools should inform the School Examinations Organization & Results branch of this Department immediately.

Only those who have left school can apply as private applicants. Applying for this examination as a private applicant while still being in school is illegal. If such an instance is revealed, it will result in being debarred from sitting examinations.

03. **Private applicants:**

Any person not attending any state school, non fee-levying approved school or recognized *Pirivena* may sit as a private applicant. Applications for this examination will be received from private applicants only up to 24th May 2019.

04. **Private applicants should select the town closest to their permanent residence from the list of towns given for the examination. (Towns are given under each district) If some other Examination Centre is received due to non-selection in the said manner, not only that Centre but also the Town selected by you will not be amended later under any circumstances.**

05. Application forms should be prepared by applicants themselves in accordance with the specimen application form appearing in this notice.

06. The application form should be prepared in 28cm x 21cm sized paper and No. 01-12 should appear on the first page while the No. 13-14 should appear on the reverse. The application form sent by you should be in compliance with the specimen application form.

07. Completed application forms should be sent by registered post to the "**Commissioner General of Examinations, School Examinations Organization & Results branch, P.O. Box 1503, Colombo**". Indicate "**GCE (O/L) - December 2019** and also the "**Town No.**" on the top left-hand corner of the envelope,

08. One applicant should submit only **one application form. If any applicant sends more than one application form, his/her candidature will be cancelled or released results of the entire examination will be invalidated. They also can be subjected to a long term suspension of the examinations.** Furthermore, one envelope should contain only one application. Applications should be completed correctly and clearly in one's own handwriting and given instructions should be followed thoroughly for this.

09. When using **application forms** prepared and **printed** by outside institutions, the **subject numbers, town numbers and all the other details should be in compliance** with those given in this notice. The Department will hold no responsibility for any misprints with respect to the structure of the application form, subject lists, town numbers and incorrectly printed details, etc., and it is the responsibility of the applicants to prepare their applications in compliance with the specimen application form given in this notification which is the official notification of the Department of Examinations, Sri Lanka while utilizing the details given in this notice.

10. **Proving identity:**

Candidates should prove their identity at the examination centre each time they appear for a question paper. They should provide **one** of the following documents of identification to prove their identity.

- (a) National Identity Card issued by the Department of Registration of Persons
- (b) A Valid Passport.
- (c) A Valid Driving Licence

11. **Examination fee:**

All private applicants must pay the prescribed fee, in accordance with the number of subjects they wish to appear for.

The prescribed fee has to be paid to a post office / sub post office and the receipt obtained has to be pasted in the relevant cage in the application. (It is advisable to keep a photocopy of the receipt and the receipt of registration of the application form with the applicant) Money orders are not accepted.

Special attention should be paid:

(a) Examination fees paid for this examination will not be refunded in full or partially or transferred as fees for any other examination.

(b) **After submitting the applications, the examination centre, the medium or subjects applied will not be changed under any circumstances. Therefore, the application form should be perfected duly.**

(c) **Applications for which examination fees have been paid to post offices after the closing date and applications received after the closing date will be rejected.**

(d) The applicants who apply for the following Subjects in Category II should appear for a practical test. **Final results will be released only for the candidates who appear for both written and practical components.**

- (40) Music (Oriental)
- (41) Music (Western)
- (42) Music (Carnatic)
- (44) Dancing (Oriental)
- (45) Dancing (Bharatha)
- (50) Drama and Theatre (Sinhala)
- (51) Drama and Theatre (Tamil)
- (52) Drama and Theatre (English)

B.Sanath Pujitha
Commissioner General of Examinations.

6/4/2019/OL
School Examinations Organization & Results branch,
Department of Examinations, Sri Lanka,
P. O. Box 1503, Colombo.
02nd May 2019.

Specimen Application Form

GENERAL CERTIFICATE OF EDUCATION (ORDINARY LEVEL) EXAMINATION- DECEMBER 2019

(FOR OFFICE USE ONLY)

01. The District, Town and Town Number selected:
 District:..... Town:

Town Number:

(Private candidates should select the town closest to their permanent residence from the list of towns given)

02. Full name of the applicant: (Write your full name as **it appears in the birth certificate**. Name changes will not be done later).

I. In English (Block Letters) :

.....

II. In Sinhala :

.....

03. Private address: (I) In English (II) In Sinhala
 (Block Letters)

.....

04. Sex: Male 0 Female 1

05. Date of Birth: Year Month Date

06. National Identity Card No.:

07. Telephone No:

08. Medium of Language: Sinhala 2 Tamil 3 English 4 Bilingual 5

09. Examination Fee paid:
 in Figures Rs. in words Rs.

(I) Receipt No. (II) Date

(III) Post office/sub post office to which the fee was paid:

10. Total number of subjects applied:

11. **Only the candidates those who appear in two mediums, state the medium in which they appear for each subject in the relevant cage.**

Subjects Applied	Medium	Subject No.	Medium	Subject No.
01.	<input type="text"/>	<input type="text"/>	SUBJECT IN CATEGORY I	
02.	<input type="text"/>	<input type="text"/>	07.	<input type="text"/>
03.	<input type="text"/>	<input type="text"/>	SUBJECT IN CATEGORY II	
04.	<input type="text"/>	<input type="text"/>	08.	<input type="text"/>
05.	<input type="text"/>	<input type="text"/>	SUBJECT IN CATEGORY III	
06.	<input type="text"/>	<input type="text"/>	09.	<input type="text"/>

12. Certificate of the applicant: -
 I hereby declare that the particulars furnished by me in this application are accurate and true and that I agree to and abide by the examination regulations and the rules applicable to candidates and to agree to any decision taken by the Commissioner General of Examinations with respect to this examination.

Date:

.....
 Signature of the applicant

13. Paste properly the original receipt in a non-detachable manner. Keep a photocopy of the receipt with you. The applications in which the **original receipt has not been pasted will be rejected.**

No of Subjects	1	2	3	4	5	6 to 9
Fee	Rs. 100/-	Rs. 150/-	Rs. 200/-	Rs.250/-	Rs. 300/-	Rs. 350/-

The original receipt obtained after paying the payment of the examination fee to a post office/ sub post office should be pasted here firmly in a non-detachable manner. **Applicants are advised to keep a photocopy of the receipt or note down the receipt number, date and the name of the post office.**

14. **Attestation of the signature:**
 Applicant should place his/her signature in the presence of the attester. The attester should personally enter the National Identity Card number and the Date of Birth as it appears in the Birth Certificate of the applicant in the application.

- (a) The applicant
 who forwards this application is known to me personally.
- (b) Signature of the Applicant.....
- (c) Address of the Applicant:
- (d) I certify that his/her date of birth is, according to his / her Birth Certificate and the number of the Birth Certificate isand his / her National Identity Card Number isand that he/she placed his/her signature in my presence.

Signature of the attesting Grama Niladhari:

Name of the attesting Grama Niladhari:

Grama Niladhari Division and No. :

(Place the Official Rubber Seal)

Address:

Date:

INSTRUCTIONS TO FILL THE APPLICATION FORM

01. Indicate clearly the selected **district, town and the number of the town** in this cage from the following list of towns at which examination centres will be established. (Select the town closest to your place of permanent residence from **the provided list of towns**).
02. Full name (write the full name **with the surname in English Block Letters and in Sinhala as it appears in the Birth Certificate. Requests for name changes will be made later will be rejected.**)
E.g. (I.) MALAGE CHAMARA JAYASINGHE
(II.) මාලගේ චාමර ජයසිංහ
03. Private address (write in English Block Letters and Sinhala)
E.g. (I.) In English: NO 10, SAMAGI MAWATHA, GALKULAMA, ANURADHAPURA.
(II.) In Sinhala: අංක 10, සමගි මාවත, ගල්කුලම, අනුරාධපුරය.
04. Mark a cross in the relevant cage.
E.g. If you are a male applicant Male Female 1
05. Write your date of birth in the relevant cages.
06. Write the number of your National Identity Card. If the National Identity Card is unavailable, indicate the Driving Licence Number or Passport Number.
07. Write **your telephone number** here to contact you in case of any imperfections in your application form.
08. Mark a cross in the relevant cage
E.g. If case of an applicant Sinhala Tamil 3 English 4 Bilingual 5
in **Sinhala Medium**,
If case of an applicant Sinhala 2 Tamil 3 English 4 Bilingual 5
in **two mediums**,
09. Examination fee
I Pay the prescribed examination fee to a post office / sub post office and obtain a receipt for it and enter the relevant particulars in the application.(Also, keep a photocopy of the receipt with you).
II Rs.100/= (One Hundred) for one subject, Rs.150/= (One hundred & fifty) for two subjects, Rs.200/= (Two hundred) for three subjects, Rs.250/= (Two hundred & Fifty) for four subjects, Rs.300/= (Three hundred) for five subjects, Rs.350/= (Three Hundred & Fifty) for six to nine subjects.
10. Indicate the total number of subjects for which you wish to appear.
E.g. If you appear for 09 subjects
11. According to the subject list at the end, enter the **subjects, subject numbers** and the **medium *** correctly. **The subjects which are mentioned in the application form are not allowed to be changed later.** (Enter, Sinhala medium – 2, Tamil medium – 3, English medium - 4)

*** Very Important:**

Only the candidates who appear in two mediums should state the medium in which they appear for each subject in the relevant cage. If the candidate appears for all subjects in one medium, it is not necessary to complete these cages of medium of languages.

Selection of subjects:

- (a) An applicant can select 09 subjects from the following list of subjects within the limits indicated below.

Subject No.	Subject
(11) to (16)	Religion
(21) / (22)	Language and Literature (21) Sinhala / (22) Tamil
(31)	English Language
(32)	Mathematics
(33)	History
(34)	Science
(60) to (75)	Category I subjects
(40) to (52)	Category II subjects
(80) to (94)	Category III subjects

Only one subject from each category should be selected. A candidate who appears for the subject no.(21) Sinhala Language and Literature could not apply for the subject (64) Second Language (Sinhala). Also, a candidate who appears for the subject no. (22) Tamil Language and Literature could not apply for the subject (65) Second Language (Tamil).

12. The Birth Certificate and the National Identity Card should be taken along with the applicant when he/she visits the person who attests his/her signature. If the National Identity Card is not obtained at the time of sending the application form, take the Driving Licence or Passport.
13. Paste the receipt in the relevant cage in a non-detachable manner which is obtained after making the payment of the due examination fee to a post office / sub post office.
14. **Attestation of the signature**
The application has to be attested only by the Grama Niladhari of the division of one's residence and the rubber stamp should contain the Name of the Grama Niladhari, Grama Niladhari Division and its Number.
15. **Visually impaired candidates /Brail medium candidates or Candidates with special needs**
The words " **A Visually impaired candidate / A Brail medium candidate or A candidate with special needs**" should be written in **red** on the top left-hand corner of the application forwarded on behalf of a Visually impaired candidate / Brail medium candidate (who answers in Brail medium) or A candidate with special needs.

LIST OF SUBJECTS

- | | |
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| <ul style="list-style-type: none"> ❖ <u>Religion</u> <ul style="list-style-type: none"> (11) Buddhism (12) Saivanery (14) Catholicism (15) Christianity (16) Islam ❖ <u>Language & Literature</u> <ul style="list-style-type: none"> (21) Sinhala Language & Literature (22) Tamil Language & Literature ❖ (31) English Language ❖ (32) Mathematics ❖ (33) History ❖ (34) Science ❖ <u>Subjects - Category I</u> <ul style="list-style-type: none"> (60) Business & Accounting Studies (61) Geography (62) Civic Education (63) Entrepreneurship Studies • (64) Second Language (Sinhala) •• (65) Second Language (Tamil) (66) Pali (67) Sanskrit (68) French (69) German (70) Hindi (71) Japanese (72) Arabic (73) Korean (74) Chinese (75) Russian | <ul style="list-style-type: none"> ❖ <u>Subjects - Category II</u> <ul style="list-style-type: none"> (40) Music (Oriental) (41) Music (Western) (42) Music (Carnatic) (43) Arts (44) Dancing (Oriental) (45) Dancing (Bharatha) (46) Appreciation of English Literary Texts (47) Appreciation of Sinhala Literary Texts (48) Appreciation of Tamil Literary Texts (49) Appreciation of Arabic Literary Texts (50) Drama & Theatre (Sinhala) (51) Drama & Theatre (Tamil) (52) Drama & Theatre (English) ❖ <u>Subjects - Category III</u> <ul style="list-style-type: none"> (80) Information & Communication Technology (81) Agriculture & Food Technology (82) Aquatic Bioresources Technology (84) Arts & Crafts (85) Home Economics (86) Health & Physical Education (87) Communication & Media Studies (88) Design & Construction Technology (89) Design & Mechanical Technology (90) Design, Electrical & Electronic Technology (92) Electronic Writing & Shorthand (Sinhala) (93) Electronic Writing & Shorthand (Tamil) (94) Electronic Writing & Shorthand (English) • Second Language for the Candidates whose first language is Tamil •• Second Language for the candidates whose first language is Sinhala |
|--|--|