



***Registration as Examiners to the Pool of Marking Examiners at the Department of Examinations
(Only For Other Examinations Except School Examinations)***

Applications are called for registration as examiners to the Pool of Marking Examiners for the Institutional Examinations Branch of the Department of Examinations.

2. The examiners who register in this pool are permitted to act as marking examiners full time/ part time in various recruitment examinations / promotion examinations/certificate examinations and efficiency bar examinations conducted by the Department of Examinations

3. Interested parties are invited to fill in the following application form and send to **“Commissioner General of Examinations, Evaluation (Institutional Examinations) Branch, Department of Examinations, Pelawatte, Battaramulla”** by registered post attested by the head of his/her institution and in the case of retired persons by themselves.

4. Write **“Register as examiners of the Institutional Pool of Marking Examiners in the Department of Examinations”** on the top left hand corner of the envelope in which the application is enclosed.

5. Subject fields

Officers employed at present and retired Officers can apply for the subject fields given below according to their qualifications.

Subject number	Subject fields
01	Establishment Code and Disciplinary procedure
02	Office Systems and Management
03	Planning and Management
04	Financial Regulations and Accounts
05	Sinhala Language and Comprehension
06	Tamil Language and Comprehension
07	English Language and Comprehension
08	Pali
09	Sanskrit
10	Thripitaka Dhamma
11	Mathematics
12	Biology

Subject number	Subject fields
13	Physics
14	Agriculture
15	Information Technology / Computer Science
16	Motor Mechanism
17	Mechanical Engineering Science in Farming
18	Library and Documentation Science
19	Veterinary Field
20	Translation of Brail answer scripts - Sinhala
21	Translation of Brail answer scripts - Tamil
22	Translation of Brail answer scripts - English
23	Short Hand
24	Typing
25	Law
26	Banking systems
27	Planning
28	Intelligence Test
29	General Knowledge and World Affairs
30	Economics
31	Political Science
32	Accounting
33	Business Statistics

6. The applicant must be a graduate of the relevant subject field or studied it as a subject for his/ her degree
and/ or
have obtained similar professional qualifications and other qualifications.

The decision of the Commissioner General of Examinations is final in the selection and registration of examiners and all provisions of the Examinations Act no. 25 of 1968 are applicable.

27.02.2012

W.M.N.J. Pushpakumara
Commissioner General of Examinations

For Office Use Only		

***Registration as Examiners to the Pool of Marking
Examiners at the Department of Examinations
(Only For Other Examinations Except School Examinations)***

For Office
Use Only
Don't
Write here

1. Name with initials :-
(In English)

2. Name/s denoted by initials :-
.....

3. Address
(i) Residential :-
.....
Telephone No :-
Mobile No :-

(ii) Official :-
.....
Telephone No :-

4. Date of Birth :- Age as at 01.01.2012 :-
Years : Months : Dates :

5. National Identity No :-

6. 6.1 Present Post :-

6.2 (i) If a post was held previously, the post held prior to the present one :-

(ii) Date of Resignation /Retirement :-

6.3 Date of appointment to the previous service :-

7. The subject fields intended to apply and the relevant subject numbers :-
(According to the table given in para 05)

	Subject field	Number
01		
02		
03		
04		
05		

8. 8.1 The medium in which the applicant received Education :-

8.2 The medium in which the applicant wishes to engage in evaluation:

Sinhala Tamil English

9. Educational Qualifications :-

Degree or other similar or higher qualifications :- (attach copies of the certificates certified by the applicant for verification)

Course	Institution	Subjects studied	Year

10. Professional Qualifications :-

Course	Institution	Subjects studied	Year

11. Professional Experience :-

Post	Work place	Period of post held

12. Experience regarding exam duties, if any (in brief) :-

.....
.....
.....
.....

13. I do hereby declare that the information furnished above is true and accurate and I certify that I have not been debarred from examination duties or accused of any disciplinary action at present. I acknowledge that the decision of the Commissioner General of Examinations is final regarding this matter .

.....
Date

.....
Applicant's signature

14. Certification

(1) Only for the officers who serve at present

I certify that the information filled in the application form from no.1 to no. 13 with regard to the above named applicant is true according to his/her personal file and he/ she is eligible for evaluation work.

.....
Signature of the Head of Institution and date

.....
Official Stamp

(2) For retired officers only

I certify and solemnly declare that the information furnished by me in the above application form is true and correct and that I have not been debarred from examination duties previously or sent on compulsory retirement and that I am in good health to perform evaluation work.

.....
Applicant's signature and date