

Education Sector Development Framework and Programme Modernisation of Examinations: Development of Examination Guidelines Consultant Terms of Reference

1. Introduction

The Department of Examinations is in the process of modernising examinations to make them more effective, efficient and informative. To make this a reality the department is in the process of developing Examination Guidelines for GCE(OL)s. In developing these Guidelines the Department of Examinations faces challenges such as (a) Defining of Learning Outcomes. (b) Setting of content Standards (c) Setting of performance standards (d) Table of specifications. The proposed process of developing the Guidelines will cover all activities mentioned above.

The Department of Examinations has started to define learning outcomes for five core subjects and is planning to conduct a series of workshops to write content standards and performance standards in January and February. When once the learning outcomes are defined the department will need the services of a consultant who specializes in the above mentioned activities to help define content and performance standards.

2. Task description

Help the officers in the department in

1. Defining of Learning Outcomes
2. Setting Content Standards
3. Setting Performance Standards
4. Selection of Learning Outcomes for Formative/Summative Assessment
5. Development of Test Specifications

3. Duration

The services of the consultant is required for a period of three weeks between June and July 2007.

4. Consultant Qualifications

Consultant should possess a Ph.D and work experience in the relevant area.

5. Reporting requirements

The consultant will be attached to the Research and Development Branch of the Department of Examinations and work with the officers there.

6. Estimated value of the assignment

\$20,000 all inclusive

7. Method of selection

Based on qualifications

8. Deliverables, remuneration and payment schedule

1. Two officers trained in defining learning outcomes & Setting standards
2. Development and improvement of Examination Guidelines prepared for GCE (O.L.)s The consultant will be paid for the assignment, according to the following schedule:
 - 30 percent of the contract value upon signing of the contract.
 - 30 percent of the contract value when the consultation begins
 - 40 percent of the contract value when the task is completed